



Saint Michael Catholic School

Since 1900 — Faith. Scholarship. Leadership. Service.

Registration Information 2022 - 2023 School Year

The mission of St. Michael School is to promote growth in faith, scholarship, leadership and service, and to build a faith community rooted in gospel values, centered on Eucharist. The school continues in its endeavors to grow in spirit and faith, encompassing today's Catholic teachings, tomorrow's academic breakthroughs, and yesterday's traditions.



NON-DISCRIMINATORY POLICY

St. Michael School does not discriminate on the basis of religion, race, sex, or national origin.



To: St. Michael School Parents
From: St. Michael Advisory Board
Re: Registration Information for the 2022-2023 School Year

Registration information for both returning students and first time students entering St. Michael School is included in this flyer. Please do not hesitate to contact Mrs. Terri Hebert, Principal, or Mrs. Holly Broussard, Development Director, if you have any questions or need clarification.

Registration

- In-house registration is scheduled for **Tuesday, February 1, 2022 through Friday, February 4, 2022 for presently enrolled families.** (Pre-kindergarten through seventh grade).
- New incoming families for **Pre-kindergarten, Kindergarten and Grades 1-7** will register on **Thursday, February 10, 2022** between 7:30 am and 1:00 pm. Numbers are assigned on a first-come, first-serve basis. Registration will be submitted through FACTS. Please check Admissions information.
- **The non-refundable registration fee is \$175 per student.**
- Registration fees not paid in full by February 4, 2022 (currently enrolled families) and February 10, 2022 (new pre-kindergarten and kindergarten students) will be \$225. Registration fees for new students entering Grades 1-7 are not due until acceptance into the class but are \$225 if not **registered** by February 10, 2022.
- ***Registration is not complete and your child's name will not be placed on a class list until the registration fee has been paid in full. Early payment becomes important in the event a class would close or it becomes necessary to reduce to one class section in a grade level. After February 6, 2022, any presently enrolled student whose registration fee is not paid in full, will lose their priority and will be placed on a class list on a first come, first paid in full basis.***
- In order to register for the new school year, your 2021-2022 tuition must be current through December 31, 2021. Any student whose tuition is not current through December may register, but their name **will not** be added to the class list until tuition is current through December. In the case where a class may reduce to one section, or a grade level closes, a student not meeting this policy could lose their place.
- All new pre-kindergarten and kindergarten students must pay the registration fee in full and present their birth certificate, baptismal certificate (if applicable), social security number, and a copy of an updated immunization card (copy to be retained in school office) before registration is official and a priority number and letter are assigned.
- The registration application must be signed and submitted with the registration fee paid in full before a student will be placed on a class roll.

Tuition Assistance

Tuition Assistance is available for Catholic families. Parents can apply for tuition assistance after their child has attended for a year. Applications for assistance can be submitted through FACTS with the necessary documents by May 1, 2022 to be considered for assistance for the 2022-2023 school year. Tuition assistance is granted for one school year only. Families must re-submit a request for assistance from the committee by May 1 each year if they are requesting assistance for the next school year.

Registration Information for New Registrants for the 2022-2023 School Year

Pre-Kindergarten and Kindergarten

Students registering for enrollment in the pre-kindergarten and kindergarten classes will be notified by mail when they have been accepted. First preference is given to students presently enrolled who may need to repeat pre-kindergarten or kindergarten. If your child is not accepted in the class, your registration fee will be returned. Students registering on **Thursday, February 10, 2022**, will be charged a registration fee of \$175. **Students registering after February 10, 2022, will be charged a fee of \$225.** Students entering St. Michael School for Kindergarten, who did not attend St. Michael Pre-Kindergarten, will be required to take an entrance test.

***PreK3 students must be 3 years old by the end of September for the upcoming school year.**

***PreK4 students must be 4 years old by the end of September for the upcoming school year.**

Grades 1-7

New Families entering grades 1-7 will register on **Thursday, February 10, 2022**. No fee is paid at this time. The Principal and Development Director will meet with each student and family and request academic and behavior records from the previous school. The Development Director will notify parents when a student is accepted. Payment of the registration fee is due upon notification. A student is not placed on the grade roster until the registration fee has been paid in full and all transferring records are complete. Please fill out the form available through FACTS required to give St. Michael School permission to obtain records from student's current school. A student who registers on February 10, 2022 will pay a registration fee of \$175. **Anyone requesting entry after the close of Registration, February 10, 2022, will pay a registration fee of \$225.**

***No new 8th grade students will be accepted. Any new student entering 7th grade must enroll before the end of the 3rd quarter of the current school year.**

Students Entering From Another Catholic, Public, or Private School (Grades 1-7)

The school where the student is presently enrolled will be contacted for an academic and behavior report as well as standardized test results. A placement test for entry into St. Michael School will be administered at St. Michael School on a specified date. Please notify the school your child presently attends to give permission for St. Michael School to receive this information. (Form available through FACTS)

Home Schooled Students Requesting Entry: Students requesting entry from home school must be tested at St. Michael School on a specified date. The student must test with St. Michael School or they will not be considered for entry. The results will be used in determining grade placement. If necessary, St. Michael School may require an additional in-house placement test. Academic test results are essential to determine entry and placement. Upon notification of acceptance, the \$175 registration fee is due if the student registered on February 10, 2022. Registrants after February 10, 2022 will pay a fee of \$225.

New families entering St. Michael School please note:

Parents must discuss any health conditions, including management needs, with the administration prior to registration. Failure to comply may result in your child not being accepted.

NON-DISCRIMINATORY POLICY

St. Michael School does not discriminate on the basis of religion, race, sex, or national origin.

**St. Michael School
2022-2023**

Registration:

\$175 per student (\$225 per student if after Registration deadline); due at registration.

Tuition and Fee Schedule:

	PLAN 1: One payment in full due June, 2022	PLAN 2: 12 monthly payments June, 2022–May, 2023
Half-Day PreK3 & PreK4		
Catholic	\$ 4,777	\$ 410
Non-Catholic	\$ 5,069	\$ 435
All Day PreK3, PreK4 and Kg		
Catholic	\$ 6,082	\$ 522
Non-Catholic	\$ 6,327	\$ 543
Grades 1-8 Catholic		
1 Student	\$ 5,896	\$ 506
2 Students	\$11,337	\$ 973
3 Students	\$16,581	\$1,423
4 Students	\$21,684	\$1,861
5 Students	\$26,788	\$2,299
6 Students	\$31,903	\$2,738
Grades 1-8 Non-Catholic		
1 Student	\$ 6,397	\$ 549
2 Students	\$12,339	\$1,059
3 Students	\$18,072	\$1,551

Tuition and fees have been combined for ease of payment.

The only additional fees not included in the tuition are shown below:

Music Instrument	\$10 per 2 nd grader or any new 3 rd – 5 th grader
Field Trip Expenses	Depends on cost of trip
Athletic Registration	Depends on specific sport. See Athletic handbook.

- **June and July payments credited to fees are non-refundable as they cover all fees for the school year.**