



Saint Michael Catholic School

Since 1900 — Faith. Scholarship. Leadership. Service.

Registration Information 2021 - 2022 School Year

The mission of St. Michael School is to promote growth in faith, scholarship, leadership and service, and to build a faith community rooted in gospel values, centered on Eucharist. The school continues in its endeavors to grow in spirit and faith, encompassing today's Catholic teachings, tomorrow's academic breakthroughs, and yesterday's traditions.



NON-DISCRIMINATORY POLICY

St. Michael School does not discriminate on the basis of religion, race, sex, or national origin.



To: St. Michael School Parents
From: St. Michael Advisory Council
Re: Registration Information for the 2021-2022 School Year

Registration information for both returning students and first time students entering St. Michael School is included in this flyer. Please do not hesitate to contact Holly Broussard, Development Director or Aimee Gaspard, Administrative Secretary/Registrar at (337) 783-1410, if you have any questions or need clarification.

Registration

- In-house registration is scheduled for **Monday, February 1, 2021 through Thursday, February 4, 2021 for presently enrolled students** (Pre-kindergarten through seventh grade).
 - **In-house registration includes current families with new students entering in August 2021, in Grades Pre-K 3 -7th grade** –New student registration information is included with in-house registration for current families registering a new student. Please send this registration information in with your returning children’s registration. You will NOT have to register on the new student registration day.
- New families with new incoming students for **Pre-kindergarten 3 and 4, Kindergarten and Grades 1-7th** will register on **Wednesday, February 10, 2021** between 7:30 am and 1:00 pm. Numbers are assigned on a first-come, first-serve basis. Registration will be in the school cafeteria.
- **The non-refundable registration fee is \$175 per student.**
- Registration fees not paid in full by February 4, 2021 (currently enrolled students) and February 10, 2021 (new pre-kindergarten and kindergarten students) will be \$225. Registration fees for new students entering Grades 1-7 are not due until acceptance into the class but are \$225 if not **registered** by February 10, 2021.
- ***Registration is not complete and your child’s name will not be placed on a class roster until the registration fee has been paid in full. Early payment becomes important in the event a class would close or it becomes necessary to reduce to one class section in a grade level. After February 4, 2021, any presently enrolled student whose registration fee is not paid in full, will lose their priority and will be placed on a class roster on a first come, first paid in full basis.***
- In order to register for the new school year, your 2020-2021 tuition must be current through December 31, 2020. Any student whose tuition is not current through December may register, but their name **will not** be added to the class roster until tuition is current through December. In the case where a class may reduce to one section, or a grade level closes, a student not meeting this policy could lose their place.
- All new pre-kindergarten and kindergarten students must pay the registration fee in full and present their birth certificate, baptismal certificate (if applicable), social security number, and a copy of an updated immunization card (copy to be retained in school office) before registration is official and a priority number and letter are assigned.
- The registration envelope must be signed and returned with the registration fee paid in full before a student will be placed on a class roster for the 2021-2022 school year.

Tuition Assistance

Tuition Assistance is available for Catholic families. Parents can apply for tuition assistance after their child has attended for a year. Applications for assistance can be picked up from the Principal or the school bookkeeper, and must be submitted to the Principal along with completed 2020 tax return by May 1, 2021 to be considered for assistance for the 2021-2022 school year. Tuition assistance is granted for one school year only. Families must re-submit a request for assistance from the committee by May 1 each year if they are requesting assistance for the next school year. If a family needs to set up an alternate payment plan during the year, they are asked to meet with the Principal to arrange a special payment method.

Registration Information for New Registrants for the 2021-2022 School Year

Pre-Kindergarten 3 and 4 and Kindergarten

Students registering for enrollment in the pre-kindergarten and kindergarten classes will be notified by mail when they have been accepted. First preference is given to students presently enrolled who may need to repeat pre-kindergarten or kindergarten. If your child is not accepted in the class, your registration fee will be returned. Students registering on **Wednesday, February 10, 2021**, will be charged a registration fee of \$175. **Students registering after February 10, 2021 will be charged a fee of \$225.** Students entering St. Michael School for Kindergarten, who did not attend St. Michael Pre-Kindergarten, will be required to take an entrance test.

Grades 1-7

New Students entering grades 1-7 will register on **Wednesday, February 10, 2021**. No fee is paid at this time. The Principal and Development Director will meet with each student and family and request academic and behavior records from the previous school. The Development Director will notify parents when a student is accepted. Payment of the registration fee is due upon notification. A student is not placed on the grade roster until the registration fee has been paid in full and all transferring records are complete. Please fill out the form required to give St. Michael School permission to obtain records from student's current school. (See Holly Broussard, Dev. Director, for form.) A student who registers on February 10, 2021 will pay a registration fee of \$175. **Anyone requesting entry after the close of Registration, February 10, 2021, will pay a registration fee of \$225.**

Students Entering From Another Catholic School (Grades 1-7)

The school where the student is presently enrolled will be contacted for an academic and behavior report as well as standardized test results. If there is a question regarding academic progress, a placement test for entry into St. Michael School will be administered. Please notify the school your child presently attends to give permission for St. Michael School to receive this information. (See Holly Broussard, Dev. Director, for form)

Students Requesting Entry From Public School or another Private School (Grades 1-7)

The school where the student is presently enrolled will be contacted for an academic and behavior report as well as standardized test results. The student may also be asked to take a placement test for entry into St. Michael School. Please give your child's current school permission to release your child's information to St. Michael School (See Holly Broussard, Dev. Director, for form). Parents must complete these requirements for their child to be considered for admission.

Home Schooled Students Requesting Entry: Students requesting entry from home school must present test results demonstrating mastery of skills for the previous grade level prior to present grade. These results are requested at the time of registration, but must be received no later than May 1, 2021. The student must also present mastery of skills for the present grade by June 1, 2021. If these are not presented, the student will not be considered for entry. These test results must be standardized test results. St. Michael School will request Acadia Parish School Board to schedule testing for your student, or the parents may submit test results administered and scored by a registered home school testing program demonstrating mastery of skills. Results must be submitted before the student can be considered for acceptance. The results will be used in determining grade placement. If necessary, St. Michael School may require an in-house placement test. Academic test results are essential to determine entry and placement. Upon notification of acceptance, the \$175 registration fee is due if the student registered on February 10, 2021. Registrants after February 10, 2021 will pay a fee of \$225. An appointment will be made to meet with the Principal, once your registration papers have been submitted.

New families entering St. Michael School please note:

Parents must discuss any student health or special conditions, including management needs, with the administration prior to registration. Failure to comply may result in your child not being accepted.

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**St. Michael School
2021-2022**

Registration:

\$175 per student (\$225 per student if after Registration deadline); due at registration.

Tuition and Fee Schedule:

	PLAN 1: One payment in full due June, 2021	PLAN 2: 12 monthly payments June, 2021–May, 2022
Half-Day PreK3 & PreK4		
Catholic	\$ 4,660	\$ 400
Non-Catholic	\$ 4,951	\$ 425
All Day PreK3, PreK4 and Kg		
Catholic	\$ 5,965	\$ 512
Non-Catholic	\$ 6,210	\$ 533
Grades 1-8 Catholic		
1 Student	\$ 5,779	\$ 496
2 Students	\$11,103	\$ 953
3 Students	\$16,229	\$1,393
4 Students	\$21,216	\$1,821
5 Students	\$26,202	\$2,249
6 Students	\$31,200	\$2,678
Grades 1-8 Non-Catholic		
1 Student	\$ 6,279	\$ 539
2 Students	\$12,105	\$1,039
3 Students	\$17,720	\$1,521

Tuition and fees have been combined for ease of payment.

The only additional fees not included in the tuition are shown below:

Music Instrument	\$10 per 2 nd grader or any new 3 rd – 5 th grader
Field Trip Expenses	Depends on cost of trip
Athletic Registration	Depends on specific sport. See Athletic handbook.

- **June and July payments credited to fees are non-refundable as they cover all fees for the school year.**
- Families may choose between two payment plans shown in the chart above.
- All new families entering St. Michael School in the 2021-2022 school year who choose Plan 2 (12 monthly payments June, 2021–May, 2022) are **required** to make payments by bank draft. Please contact Donna Venable, Bookkeeper, to make arrangements for your tuition payments by bank draft.