



## After the Bell Extended Day Information Sheet 2018 - 2019

Dear Parents:

Welcome to **After the Bell**, our extended day program that will operate as a service to the families who have students enrolled in our school. Consistent with the mission of St. Michael School, the **After the Bell**, the extended care program, will promote growth in faith, scholarship, leadership, and service, building a faith community rooted in gospel values. The staff will strive to provide an environment designed to foster self-esteem and develop an appreciation for the dignity of each person. The program offers parents a safe, familiar, and loving alternative environment during after school hours when home care is not possible. The program will include time for students to complete and receive assistance with homework, provide developmentally appropriate recreational opportunities, and provide social interaction opportunities. **After the Bell** will follow the same standards for behavior, respect, and rules that apply during the regular school day.

We are asking that you register now for the **After the Bell** program that will begin on August 15, 2018. In order to plan adequately, we need to know approximately how many families (students) will be using the program. Please fill out the attached registration form and send back to school with a **\$20.00 registration fee** (per family). If you are not sure which option you will use, select one now and you can update your choice at a later date. Notice we have several options and hopefully one of these will meet your family's needs. This registration will secure a space in the program for your child(ren). If you anticipate using the program as drop-in only, you must register.

We thank you for your confidence in us, and we will do our very best to meet your expectations. Our commitment to you is simple: we will love your children, provide for their well-being, and strive always to make their hours with us happy and productive. We will welcome suggestions for improving the program, and look forward to a new and challenging school year.

Sincerely,

*St. Michael School Administration*

Tentative schedule for After the Bell	
3:05	St. Michael School dismissal
3:05 – 3:15	Meet in cafeteria
3:15 – 3:30	Afternoon snack
3:30 – 4:30	Homework session / other activities
4:30 – 5:45	Outdoor play / other activities
5:45 – 6:00	Dismissal

**St. Michael School**  
**After the Bell Extended Day**  
 Registration and Program Fees Form  
 2018 – 2019

**Family Name:** \_\_\_\_\_  
**Child(ren) Name(s):** (1) \_\_\_\_\_ (2) \_\_\_\_\_  
 (3) \_\_\_\_\_ (4) \_\_\_\_\_  
 (5) \_\_\_\_\_ (6) \_\_\_\_\_

**Registration Fee** (\$ 20.00 per family – Due now at Registration – non-refundable)

**After the Bell Program Options: (please choose one.)**

<i>Full Time</i> (5 days per week):	1 child	<input type="checkbox"/>	\$110.00 per month
	2 children	<input type="checkbox"/>	\$198.00 per month
	3 children	<input type="checkbox"/>	\$264.00 per month
	4+children	<input type="checkbox"/>	\$308.00 per month
<i>Part Time</i> (4 scheduled days): Check <b>4 days</b> attending below: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F	1 child	<input type="checkbox"/>	\$ 88.00 per month
	2 children	<input type="checkbox"/>	\$158.00 per month
	3 children	<input type="checkbox"/>	\$211.00 per month
	4+children	<input type="checkbox"/>	\$246.00 per month
<i>Part Time</i> (3 scheduled days): Check <b>3 days</b> attending below: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F	1 child	<input type="checkbox"/>	\$ 66.00 per month
	2 children	<input type="checkbox"/>	\$118.00 per month
	3 children	<input type="checkbox"/>	\$158.00 per month
	4+children	<input type="checkbox"/>	\$184.00 per month
<i>Part Time</i> (2 scheduled days): Check <b>2 days</b> attending below: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F	1 child	<input type="checkbox"/>	\$ 44.00 per month
	2 children	<input type="checkbox"/>	\$ 79.00 per month
	3 children	<input type="checkbox"/>	\$105.00 per month
	4+children	<input type="checkbox"/>	\$123.00 per month
<i>Drop Ins</i>	1 child	<input type="checkbox"/>	\$ 12.00 per day
	2 children	<input type="checkbox"/>	\$ 22.00 per day
	3 children	<input type="checkbox"/>	\$ 29.00 per day
	4+children	<input type="checkbox"/>	\$ 34.00 per day

**Late Fees:** Extended care daily dismissal is at 6:00 pm. Children who are picked up at 6:01 pm will have a penalty fee of \$10 and \$1.00 for every minute after 6:01 pm. Charges will be added to the family's monthly invoice and drafted the next month.

St. Michael School is concerned about the proper supervision of children after regular dismissal. Any child who has not been picked up by **3:30 pm** will be sent to **After the Bell** program and the family will be billed at the *Drop In* rate.

Further information including billing and regulations for all families registered will be sent out prior to August 15, 2018.

*I understand that submitting this form and paying the \$20 Registration fee secures a spot in the **After the Bell** program for my child(ren). I also understand that I am selecting an option now but may change the option before August 15, 2018.*

\_\_\_\_\_  
 Parent Signature \_\_\_\_\_  
 Date

**OFFICE USE ONLY:**

\_\_\_\_ Registration Fee included. \$\_\_\_\_\_ cash OR \$\_\_\_\_\_ check / Check # \_\_\_\_\_  
 \_\_\_\_ Option Selected Reg. Invoice # \_\_\_\_\_ Acct. Invoice# \_\_\_\_\_